

WASHINGTON COUNTY RAP ADVISORY BOARD
SPECIAL MEETING MINUTES, JULY 28, 2015

Chairman Gary Sanders called the RAP Advisory Board to order at 12:00 PM on Tuesday, July 28, 2015, in the Conference Room of the Washington County Administration Building, 197 E. Tabernacle St., St. George, UT 84770. Those in attendance were: RAP Advisory Board; Gary Sanders, Summer Robertson, Todd Jones, Douglas Caputo and Clyde Johnston. Others in attendance included, Deputy County Attorney Eric Clarke, Library Administrative Assistant Michelle Clements, County IT Webmaster Gavin Joaquin and Deputy County Clerk Cheyenne W. Bentley.

RAP Board member Allison Hunt and Richard Kohler were excused from the meeting as they were out of town.

WELCOME: CHAIRMAN GARY SANDERS

Chairman Gary Sanders welcomed everyone in attendance.

CONSIDERATION OF FINAL APPLICATION DRAFT

Washington County IT Webmaster Gavin Joaquin opened up the test application site and explained that the site reflects the previously suggested changes.

There was a question regarding whether or not entities should be allowed to register more than once. It was determined that each proposal will be different, yet, will fall under the same entities umbrella, therefore, multiple proposals will be allowed. It was restated that there are three (3) options in which to apply under: publically owned or operated, 501(c)(3), or 501(c)(3) through a fiscal sponsor. The website currently does not include a publically owned or operated option but, one will be added.

Several updates were recommended including, moving the digital signature block to the end of the application; adding a publically owned or operated application option to the drop down menu; adding text stating that once page is submitted no changes can be made; adding e-mail verification for applicants once they have submitted the application; and adjusting the wording on the guidelines page under "Types of Organization" to read as follows:

"Either non-profit organizations/institutions or local arts agencies (aka municipal or county cultural councils), having as their primary purpose the advancement and preservation of the types of activities listed above. Non-profit organizations/institutions must submit a copy of the IRS letter of determination of 501(c)(3) status or a similar IRS letter for whatever entity is serving as their Financial Sponsor for purposes of qualifying for 501(c)(3) status."

The board determined it was appropriate to make a motion based upon the application content, despite the website needing additional changes.

MOTION: Motion by Clyde Johnston to approve the Application to go before the Commission with the recommended changes. Motion seconded by Doug Caputo and carried by unanimous vote.

DISCUSSION OF FINAL RAP LOGO

The Board expressed an interest in the second original logo designed by Washington County Library Administrative Assistant Michelle Clements, but wished to make a few changes.

Ms. Clements distributed a sheet with eight (8) versions of the previously selected logo. Several of her modified designs transformed the recreation, art and park elements of the logo into the letters, R, A and P, while also enriching the colors with an 'oil paint effect'. Each of the options had different font styles to show the variations that could be incorporated.

The Board narrowed it down to a few choices, incorporating several elements of the variations that Ms. Clements created. They also expressed a desire to bold the font to make it stand out. Ms. Clements stated she would take the suggestions and send the Board two (2) or three (3) logo images with the incorporations.

(See attached logo handout)

Next Scheduled RAP Meeting: Informational Session: August 18, 2015

Having no other business, the RAP Advisory Board Meeting was adjourned at 1:15 PM.

CHEYENNE W. BENTLEY
DEPUTY COUNTY CLERK

GARY SANDERS
CHAIRMAN